



**OPEN SESSION**

**MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS  
MUTUAL BOARD OF  
DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, May 18, 2021 - 9:30 a.m.  
Laguna Woods Village Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

**Directors Present:** Annie McCary, Lynn Jarrett, John Frankel, Robert Mutchnick, Donna Rane-Szostak, Debbie Dotson, Reza Karimi, Cush Bhada, Craig Wayne, Ralph Engdahl.

**Directors Absent:** Steve Parsons

**Staff Present:** Jeff Parker-CEO, Siobhan Foster-COO, Eileen Paulin, Cheryl Silva and Grant Schultz

**Others Present:** Rosemarie diLorenzo (VMS), Wei-Ming Tao (VMS)

**1. Call meeting to order / Establish Quorum – Vice President McCary**

Vice President McCary called the meeting to order at 9:31 a.m. and established that a quorum was present.

**2. Pledge of Allegiance – Director Frankel**

Director Frankel led the pledge of allegiance.

**3. Acknowledge Media**

The media was acknowledged online and through Village Television.

**4. Approval of Agenda**

Director Rane-Szostak made a motion to approve the agenda. Director Jarrett seconded the motion.

Vice President McCary called for the vote on the agenda and the motion passed without objection.

**5. Approval of Minutes**

5a. April 20, 2021 – Regular Board Meeting

Director Dotson made a motion to approve the minutes of April 20, 2021--Regular Open Meeting. Director Mutchnick seconded the motion and the motion passed without objection.

#### **6. Report of the Chair**

Vice President McCary commented that we have a video tribute to GRF Board Member, Bert Moldow.

**7. Open Forum (Three Minutes per Speaker)** - *At this time Members only addressed the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserved the right to limit the total amount of time allotted for the Open Forum. Members requested to speak Zoom at <https://zoom.us/j/94899806730> via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) or by calling 949-268-2020 before or during the meeting. Residents were required to provide their name and unit number.*

Eileen Paulin read the written member comments:

- A member commented in support of a pedestrian ramp near her unit.
- A member commented about the general information meeting last Friday regarding the Special Election to update the CC&Rs with regards to insurance.

Members gave their comments:

- A member spoke in favor of the pedestrian ramp.
- A member spoke in favor of the pedestrian ramp because stairs are dangerous for residents.
- A member spoke about repairs needed to the stairs in his area.

#### **8. Responses to Open Forum Speakers**

- Director Mutchnick commented that the Third Maintenance and Construction Committee will look into the request for a pedestrian ramp.
- Director Dotson commented that residents should put in a request for maintenance through Resident Services ([residentservices@vmsinc.org](mailto:residentservices@vmsinc.org)) or (949) 597-4600.
- Director Mutchnick commented the replacement value for Third Mutual is at \$1.6 billion dollars. If the amendment passes, we do not know what the impact will be at this time.
- Director Rane-Szostak commented on what happens if the amendment does not pass. We would still be required to get full-replacement cost for property insurance.
- Director Frankel would like to get the professional opinion before proceeding on the pedestrian ramp.
- Director Mutchnick and Dotson commented that residents are invited to attend the next Special Election meeting on Friday, May 21, 2021 and Monday, June 7, 2021 to answer questions related to insurance.



**9. CEO Report (Jeff Parker-CEO and Siobhan Foster-COO)**

- According to the Orange County Health Care Agency (OCHCA) the COVID-19 cases continue to decline. Hospitalizations/ICU cases are at the lowest point since the beginning of the pandemic. Orange County has moved to the less restrictive tier. The yellow tier allows increased capacity in recreational facilities. State of California has not changed its guidelines with regards to masks. Masks are still required indoors and outdoors in crowded areas, regardless of vaccination status. The Governor of California has indicated that as of June 15 we will move to the green tier which will allow us to reopen without restrictions.
- We are in the process of planning for the reopening of all facilities and recreational activities.
- The first budget meetings for the Third Board will be on June 2 and 3 for department reviews.
- Laundry coin distribution will end on May 20, 2021.
- Monday Summer Movie program will begin in June.
- Return of the Village Bazaar on Saturday, June 5, from 10 a.m. to 2 p.m.
- The library and history center reopened on May 5, 2021, by appointment with limited capacity.
- Resident Services and Manor Alterations are open by appointment only.

Jeff Parker-CEO and Siobhan Foster-COO answered questions from the board.

**10. Consent Calendar** - *All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. Items removed from the Consent Calendar by members of the board, were moved for further discussion and action by the board.*

**10a. Finance Committee Recommendations:**

Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual **preliminary** financials for the month of March 2021 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code 5501.

**10b. Finance Committee Recommendation:**

**11b (1)** Approve Return of Prior Year Surplus

**Resolution 03-21-25**

**Transfer of Operating Fund Surplus to Disaster Fund**

**WHEREAS**, the Third Laguna Hills Mutual operating statement as of December 31, 2020 reflected an Operating Fund surplus for the year then ended of \$134,823 (without depreciation); and

**WHEREAS**, the Board desires to return this amount to the members by way of a transfer to a contingency fund;

**NOW THEREFORE BE IT RESOLVED**, May 18, 2021 that the Board of Directors of this Corporation hereby authorizes the transfer of \$134,823 of accumulated operating surplus from the Operating Fund to the Disaster Fund; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

**10c. Landscape Committee Recommendations:**

**10c (1)** Recommendation to Approve Tree Removal Request: 2235-C Via Puerta (Plata) – One Weeping Fig tree

**Resolution 03-21-26**  
**Approve the Request**  
**For Removal of One Weeping Fig Tree**  
**2235-C Via Puerta**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on May 6, 2021, the Landscape Committee reviewed a request from the Member at 2235-C to remove one Weeping Fig tree. The Member cited the reasons as structural damage, sewer damage, poor condition, and the potential for uprooting due to surface roots;

**WHEREAS**, the Committee determined that the tree meets the guidelines set forth in Resolution 03-21-10 and recommends approving the request for the removal of one Weeping Fig tree located at 2235-C Via Puerta.

**NOW THEREFORE BE IT RESOLVED**, May 18, 2021, the Board of Directors approves the request for the removal of one Weeping Fig tree located at 2235-C;



**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- 10c (2)** Recommendation to Approve Tree Removal Request: 5146 Miembro (Ku) – Two White Mulberry trees

**Resolution 03-21-27**  
**Approve the Request**  
**For Removal of Two White Mulberry Trees**  
**5146 Miembro**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on May 6, 2021, the Landscape Committee reviewed a request from the Member at 5146 to remove two White Mulberry trees. The Member cited the reasons as structural damage, sewer damage, and overgrown;

**WHEREAS**, the Committee determined that the trees meet the guidelines set forth in Resolution 03-21-10 and recommends approving the request for the removal of two White Mulberry trees located at 5146 Miembro.

**NOW THEREFORE BE IT RESOLVED**, May 18, 2021, the Board of Directors approves the request for the removal of two White Mulberry trees located at 5146;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- 10c (3)** Recommendation to Deny Tree Removal Request: 5566-B Via Portora (Rose) – One Fern Pine tree

**Resolution 03-21-28**  
**Deny the Request**  
**For Removal of One Fern Pine Trees**  
**5566-B Via Portora**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on May 6, 2021, the Landscape Committee reviewed a request from the Member at 5566-B to remove one Fern Pine trees. The Member cited the reasons as surface roots potentially damaging to infrastructure;

**WHEREAS**, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one Fern Pine tree located at 5566-B Via Portora.

**NOW THEREFORE BE IT RESOLVED**, May 18, 2021, the Board of Directors denies the request for the removal of one Fern Pine tree located at 5566-B;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**10c (3) Landscape Revision Request: 3032-A Via Vista (Gandall)**

**RESOLUTION 03-21-29**  
**Landscape Revision Request**  
**3032-A Via Vista**

**WHEREAS**, on May 6, 2021, the Landscape Committee reviewed a request from the Member at 3032-A for permission to keep the non-standard landscape plant material and stepping stones directly adjacent to her manor;

**WHEREAS**, the Committee recommends the following conditions regarding the requests at 3032-A Via Puerta:

1. Approve the request to retain only non-standard landscape material directly adjacent to the exclusive use patio.
2. Require the requestor to remove the remainder of all plant material, stepping stones, concrete block etc. from the common area slope.
3. Require the requestor to remove all clutter from the exclusive use patio and adjacent common area.

**NOW THEREFORE BE IT RESOLVED**, May 18, 2021, the Board of Directors approves these conditions regarding the request from 3032-A;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**10d. Third Architectural Control and Standards Committee Recommendations:**

**10d (1)** Recommendation to Approve a Variance Request: (5271-A Villa Serena-Schuman) to install Architectural Stone Veneer on Garage Wall and Patio Columns

**RESOLUTION 03-21-30**  
**Variance Request**

**WHEREAS**, Mr. Donald and Mrs. Sandra Schuman of 5271 Avenida Del Sol, a Villa Serena style unit, is requesting Board approval of a variance to install Architectural Stone Veneer on Garage Wall and Patio Columns; and,

**WHEREAS**, a Neighborhood Awareness Notice was sent to Owners of affected units April 19, 2021, notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on April 26, 2021.

**NOW THEREFORE BE IT RESOLVED**, on May 18, 2021, the Board of Directors hereby approves the request to install Architectural Stone Veneer on Garage Wall and Patio Columns;

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 5271 Avenida Del Sol and all future Mutual members at 5271 Avenida Del Sol;



**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- 10d (2)** Recommendation to Approve a Variance Request: (3282-C El Doble-Boehm) to retain Architectural Stone Veneer on Garage Wall

**RESOLUTION 03-21-31**  
**Variance Request**

**WHEREAS**, Mrs. Mary Boehm of 3282-C, an El Doble style unit, is requesting Board approval of a variance to retain Architectural Stone Veneer on Garage Wall; and,

**WHEREAS**, a Neighborhood Awareness Notice was sent to Owners of affected units April 19, 2021, notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on April 26, 2021.

**NOW THEREFORE BE IT RESOLVED**, on May 18, 2021, the Board of Directors hereby approves the request to retain Architectural Stone Veneer on Garage Wall;

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 3282-C and all future Mutual members at 3282-C;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**RESOLUTION 03-21-32**  
**Appointment of Officers**

**RESOLVED**, on May 18, 2021, pursuant to Third Laguna Hills Mutual Bylaws Article 9 which sets guidelines, terms and responsibilities for the election of Officers to this Corporation the following persons are hereby elected to the office indicated next to their names to serve:

Steve Parsons	President
Annie McCary	1 <sup>st</sup> Vice President
Ralph Engdahl	2 <sup>nd</sup> Vice President



Lynn Jarrett	Secretary
Robert Mutchnick	Treasurer

**RESOLVED FURTHER**, that the following Staff person is hereby appointed as ex Officio officer of this Corporation:

Jeff Parker	Vice President ex Officio
Siobhan Foster	Assistant Secretary ex Officio
Steve Hormuth	Assistant Treasurer ex Officio

**RESOLVED FURTHER**, that Resolution 03-20-77, adopted November 5, 2020, is hereby superseded and cancelled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Vice President McCary asked for a motion to approve the consent calendar.

Director Mutchnick made a motion, seconded by Director Rane-Szostak, to approve the consent calendar as presented.

Vice President McCary called for the vote and the motion passed without objection.

#### **11. Unfinished Business -- none**

#### **12. New Business**

##### **12a. Entertain a Motion to Approve the 2021 Annual Election Schedule and Resolution to Appoint the Inspector of Election Services**

Vice President McCary asked the Secretary of the Board to read the resolution for the Third Annual Election.

Director Jarrett, Secretary of the Board, read the following resolution:

#### **RESOLUTION 03-21-33** **Approve Inspector of Election Services**

**WHEREAS**, Civil Code §5110 requires an association to select an independent third party as an inspector of elections;

**WHEREAS**, in accordance with Civil Code §5110, §5115, §5120, and §5125, the inspector of elections performs several tasks during an election,

including but not limited to print and mail voter packages, inspect and tabulate ballots, and certify results;

**NOW THEREFORE BE IT RESOLVED**, on May 18, 2021, that the Board of Directors of Third Laguna Hills Mutual hereby approves single-sourcing a contract to UniLect to perform Inspectors of Election services for the Special Election on June 29, 2021, for a vote on the Restatement of the Third Laguna Hills Mutual Covenants, Conditions and Restrictions (CC&Rs) and the By-laws; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Mutchnick made a motion to approve the 2021 Annual Election Schedule and approve the resolution to appoint the inspector of election services. Director Rane-Szostak seconded the motion.

Discussion ensued among the directors.

Vice President McCary called for the vote and the motion passed without objection.

**12b. Entertain a Motion to Approve Limited Pilot Program for FireAvert Devices**

Vice President McCary asked the Secretary of the Board to read the resolution for a limited pilot program for FireAvert devices.

Director Jarrett, Secretary of the Board read the following resolution:

**RESOLUTION 03-21-34**  
**Limited Pilot Program for FireAvert Devices**

**WHEREAS**, from January 2014 to August 2018, there were 58 documented fires or kitchen related incidents in the Village requiring the response by the Orange County Fire Authority; and

**WHEREAS**, the Disaster Preparedness Task Force (DPTF) and Security and Community Access Committee (SCAC) have recognized the need to offer a fire prevention device called FireAvert; and

**WHEREAS**, FireAvert is a product connected to the power cord of a kitchen stove and through smoke alarm sound detection, FireAvert turns off the power to the stove, immediately turning off the burner;

**NOW THEREFORE BE IT RESOLVED**, on May 18, 2021, that per the recommendation of the GRF Security and Community Access Committee,

Third Laguna Hills Mutual adopts a limited pilot program for the purchase and installation of six fire prevention devices; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purposes of this resolution.

Staff recommends that Third Laguna Hills Mutual (Third) adopt a limited fire prevention pilot program, with the purchase and installation of six FireAvert Devices.

Director Jarrett asked for a motion to approve this resolution.

Director Dotson made a motion to approve a resolution for the limited pilot program for FireAvert devices. Director Rane-Szostak seconded the motion.

Discussion ensued among the directors.

Vice President McCary called for the vote and the motion passed without objection.

**12c. Entertain a Motion to Introduce an Amendment to the Anti-Hate Policy**

Vice President McCary asked the Secretary of the Board to read the resolution for the Hate Policy.

Director Jarrett, Secretary of the Board, read the following resolution:

**Resolution 03-21-XX**  
**Anti-Hate Policy**

**WHEREAS**, it is the desire of the Corporation to create an environment that is safe for all residents and free of attack against an individual's color, religion, national origin, sexual orientation, gender, gender identity, disability; and

**WHEREAS**, to support residents in that regard the Board of Directors of this Corporation desires to implement procedures to help individuals efficiently and effectively report hate crimes and incidents to the proper authorities:

**NOW THEREFORE BE IT RESOLVED**, [DATE], 2021 that the Board of Directors of this Corporation recommends that any individual that believes a hate crime or incident may have occurred take the following action:

- Call the Laguna Woods Village Security Department at 949-580-1400 immediately and make a report. **IN AN EMERGENCY SITUATION, CALL 911.**



- Obtain medical attention, if needed. Be sure to keep all medical documentation.
- Leave all evidence in place. Do not touch or remove or clean up anything.
- Document what happened by: taking photographs of all evidence, including physical bodily damage, writing down exactly what was said, particularly any words that indicate bias motivation, and other information that may be valuable.
- Get the name(s), address(es) and phone number(s) of other victims and witnesses.
- If possible, write down a description of the perpetrator and the perpetrator's vehicle.
- Call 714-480-6580 and report the occurrence to the O.C. Human Relations Website: <https://www.ochumanrelations.org/hatecrime/report/>

**RESOLVE FURTHER**, that Anti-Hate Policy will now be known as the Hate Policy from henceforth;

**RESOLVE FURTHER**, that Resolution 03-06-56 adopted November 21, 2006, is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the Officers and Agents of the Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**MAY Initial Notification**

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Staff recommends the board approve the amendments to the Hate Policy.

Director Jarrett commented that the resolution and policy needs to be corrected to be called the "Hate Policy." She asked for a motion to introduce a resolution for the Hate Policy.

Director Jarrett made a motion to introduce a resolution to amend the Hate Policy for 28-day review. Director Dotson seconded the motion.

Vice President McCary called for the vote and the motion passed without objection.

### **13. Committee Reports**

**13a.** Report of the Finance Committee / Financial Report – Director Mutchnick gave the Treasurer’s Report. The committee met on May 4, 2021; next meeting June 1, 2021, at 1:30 p.m. as a virtual meeting.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resale/Leasing Reports

**13b.** Report of the Architectural Controls and Standards Committee – Director Engdahl. The committee met on April 26, 2021; next meeting May 24, 2021 at 10:30 a.m. as a virtual meeting.

**13c.** Report of the Communications Committee – Director McCary. The committee met on January 13, 2021; next meeting will be held on July 14, 2021 at 1:30 p.m. as a virtual meeting.

**13d.** Report of the Maintenance and Construction Committee – Director Mutchnick. The committee met on May 3, 2021; next meeting July 7, 2021, at 1:30 p.m. as a virtual meeting.

(1) Report of the Parking and Golf Cart Task Force – Director Dotson. The task force met on May 12, 2021; next meeting TBA.

(2) Garden Villa Rec. Room Subcommittee – Director Jarrett. The Garden Villas Rec. Room Subcommittee was held on February 23, 2021; next meeting will be held on June 30, 2021, at 1:30 p.m. as a virtual meeting.

**13e.** Report of the Landscape Committee – Director Jarrett. The committee met on May 6, 2021; next meeting June 8, 2021, at 9:30 a.m. as a virtual meeting.

**13f.** Report of the Water Committee – Director Rane-Szostak. She asked all residents to conserve water. Water is going up 4%. The committee met on April 29, 2021; next meeting will be held on July 29, 2021 at 2:00 p.m.

**13g.** Report of the Resident Policy and Compliance Committee – Director Jarrett. The committee met on May 5, 2021; next meeting TBA.

### **14. GRF Committee Highlights**

**14a.** Community Activities Committee – Directors Karimi. The committee discussed reopening of facilities. The committee met on May 13, 2021; next meeting June 10, 2021, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – Director Bhada. The committee met on May 6, 2021; next meeting July 7, 2021 at 1 p.m. as a virtual meeting.



**14b.** GRF Finance Committee – Director Mutchnick. The committee met on April 21, 2021; next meeting June 23, 2021, at 1:30 p.m. as a virtual meeting.

**14c.** GRF Landscape Committee – Director Jarrett. The committee met on March 10, 2021; next meeting June 9, 2021 at 1:30 p.m. as a virtual meeting.

**14d.** GRF Maintenance & Construction Committee – Director Frankel – The committee met April 14, 2021; next meeting June 9, 2021, at 9:30 a.m. as a virtual meeting.

(1) Clubhouse 1 Renovation Ad Hoc Committee – Director Engdahl. The committee met on March 23, 2021; next meeting TBA.

**14e.** Media and Communications Committee – Director McCary. The last vaccine clinic was held on May 15, 2021. The committee met on May 17, 2021; next meeting June 21, 2021, at 1:30 p.m. as a virtual meeting.

**14f.** Mobility and Vehicles Committee – Director Karimi – The committee met on April 7, 2021; next meeting June 2, 2021, at 1:30 p.m. as a virtual meeting.

**14g.** Security and Community Access Committee – Director Bhada. The committee discussed the FireAvert Program. The committee met on April 26, 2021; next meeting June 28, 2021 at 1:30 p.m. as a virtual meeting.

(1) Disaster Preparedness Task Force – Director McCary. The task force met on March 30, 2021; next meeting May 25, 2021, 9:30 a.m. as a virtual meeting.

**14h.** Report of the Laguna Woods Village Traffic Hearings – Director Frankel. The traffic hearings were on April 21, 2021; next meetings are May 19, 2021 at 9 a.m. and 1 p.m. as a virtual meeting.

**14i.** Report of the GRF Strategic Planning Ad Hoc Committee – Director Mutchnick. The committee met on March 17, 2021; next meeting TBA.

**14j.** Budget Meetings – Director Mutchnick. The budget meetings will begin in May and end in September. The next meetings are on Wednesday, June 2, 2021, at 9:30, Thursday, June 3, 2021 at 1:30 p.m., Friday, July 16, 2021 at 9:30, Friday, August 13, 2021 at 9:30 a.m. (televised). The board will adopt the Business Plan at the regular board meeting on Tuesday, September 21, 2021 at 9:30 am.

**15. Future Agenda Items--** *All matters listed under Future Agenda Items are items for a future board meeting. No action will be taken by the board on these agenda items at this meeting. The board will take action on these items at a future board meeting.*

**a.** Parking Report

**b.** Resident Suggestion Program



- a. Parking Report
- b. Resident Suggestion Program
- c. Alterations Review
- d. Property and Casualty Insurance
- e. Presentation from El Toro Water District

**16. Director's Comments**

- Director Jarrett commented she was happy the board passed the pilot program for the FireAvert device.
- Director Karimi asked if there is a plan for participation in the board room for members when the Village reopens.
- Director Frankel thanked Director Mutchnick for helping with the insurance issue.
- Vice President McCary reminded the residents about the Town Hall meeting for the Special Election on Friday, May 21, 2021 at 9:30 a.m.

**17. Recess** - *At this time, the meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting was recessed at 11:20 a.m.

**Summary of Previous Closed Session Minutes per Civil Code §4935.**

*During the April 6, 2021, Special Closed Meeting*

*Approval of the Agenda*

*Discuss and Consider Personnel, Contractual, Legal and Member Disciplinary Matters*

*Director Comments*

*Adjournment*

*During the April 20, 2021, Regular Closed Session, the board:*

*Approval of Agenda*

*VMS Board Update*

*Discussed and Considered Legal/Litigation Matters*

*CEO Report (Personnel Matters)*

*Approval of the Following Meeting Minutes.*

*(a) March 16, 2021 – Regular Closed Session*

*(b) April 6, 2021 – Special Closed Meeting*

*Discussed Contractual Matters*

*Discussed Member Disciplinary Matters*

*Director Comments*

*Adjournment*

**18. Adjournment**

The meeting was adjourned at 1:18 p.m.

  
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Lynn Jarrett, Secretary of the Board  
Third Mutual Laguna Hills